

## **Ickleford Neighbourhood Plan Steering Group minutes**

Wednesday 20 November 8pm 2019, Village Hall (small room)

**Attendees:** James Tizzard, Mike Willoughby, Ruth Bryer, Bruce Parker, Pauline Gardiner

**Apologies:** Louise Peace, Mike Jones

### **Minutes of the meeting of 23 October approved**

#### **Matter arising**

- Ruth gave a reminder of the need to keep a record of engagement activities for the consultation report.
- Bruce will look at possible content for the natural environment and biodiversity aspect of the supporting documentation. Ruth to send him details and information on green space designations.

#### **Questionnaire**

- Pauline and Ruth have developed the questionnaire in the light of Sally's comments. The latest version was tested in the meeting by the others present and feedback given. It took 17-24 minutes to complete, some queries over clarity were raised. It was considered comprehensive and held attention, but should not be any longer. A potential for repetition in the open questions could be addressed.
- We debated how best to collect residents' views on possible additional development outside the Local Plan, e.g. Brownfield sites. Suggestions for slightly modifying the housing section were made.
- When considering amenities and facilities, the potential for more to be made of the Sports and Recreation Club was briefly discussed. Whether there was a need for office accommodation in the form of flexible workspace was also raised.
- After addressing the feedback, the questionnaire will be shared with the Parish Council to obtain their views.

#### **Christmas Fair**

- There remains uncertainty over how much space the stand will be allowed. This may not be known until set up on Friday night. Options for the stall include: a banner, Louise's map showing development sites, a flip chart inviting views on how to support the parish economy and an activity to help develop a wish list of community projects. We would also like to invite children to draw their 'house of the future'
- Ways we could support the wider event were discussed, such as running a children's activity on its behalf, or paying 'rental' on the space used. It was agreed a small sum could be offered if appropriate, with a figure of £25 to £50 considered acceptable.
- Manning the stand:
  - Ruth - set up until about 1pm
  - Pauline - from 11am
  - Bruce - from 12:30
  - James - afternoon

#### **Finance**

- Of the £8158.00 second grant, we have spent £38 on two room hires leaving £8130.00 remaining. Sally has not submitted any invoices.
- We also have £225.49 in hand as a balance from David Barnard's grants.

**Next meeting - Wednesday 22 January 2020**